

**** Note, All Motions were voted on and accepted unanimously except noted otherwise.**

Called to Order: Steve Van Dyke 5:10 pm

Attendees: , Steve Van Dyke, Michael Lapomardo, Neil Dixon, Ken Henderson, Mike Sheehan, Jim Olender, Peter Caruso, Terri Bracken

1 Reviewed Minutes from the last Board Meeting:

Motion to accept December Minutes as submitted 1st Mike L 2nd Neil

2 Treasurers Report:

Motion to file Treasurers Report 1st Neil 2nd Mike S

3. Scholarship Planning

*Further discussion of Plan “B” for managing the Scholarship Funds, has been tabled until June 2018

* Mike L will edit the Scholarship Application and forward to Steve who will then distribute to Vocational High Schools in the Area.

4. Website

1. Mike L sent Marty the passwords for both our “.com” and “.org” sites. The Board has decided to use the “.Org” site moving forward. It was also noted that Mike Helly has done a nice job of bringing our site up to date.

5. Membership

1. Terri presented her initial “Consolidated List”. The Board Members must now review and provide feedback to Terri for further editing. The Board will then review the edited list at the next meeting.
2. Mike L will send copies of the “Old List” to be used to contact potential attendees for the January Meeting.
3. Institute Membership Flyer: Steve still has not received additional copies of the Institutes Membership Flyer. It was decided **that Steve will prepare a tri-fold flyer and** Terri will pick up a copy at Steve’s Office and bring it to either Staples or Curry and order at least 200 copies.

6. Programs

1. January: How to Implement BIM. A Panel Discussion.. Pete Caruso confirmed and is ready to go.
2. February- Building Code. Kevin Hastings is all set and Steve will handle the flyer. **Need to determine if presentation is certified, if not we will need to have presentation certified.**
3. March- Tour of the new Rainers Practice Hockey Rink (Mike S has reached out to the GC) not confirmed.
4. April- Mock Bid (Neil and Jackie working on this)
5. May- Commercial Fiber Concrete at the Sterling Plant. Live Demo (Mike S)
6. June- Bravehearts Baseball Outing. (Mike S)
7. July- Golf (Mike L)
8. Aug- Tour Bancroft Tower with Preservation Worcester and focus on Masonry Restoration with either Raymond James or US Heritage. **Need to verify if an August date is acceptable to BOD.**
9. Holy Name Turbine (Steve is checking)
10. GC’s now need 12 hrs of live classroom. Can we bring in a program for members **and guest?**

8. Academic Outreach- Steve:

1. The new FSU Student Rep has not shown much interest. Further development is needed.
2. WPI has reached out to Steve and asked for a presentation on the history of Nault Architects. Steve would like to incorporate WCCSI into his presentation.

9. Newsletter:

Roland always needs content.

10. Other Business:

No other business.

11. Meeting Adjourned at 6:37 pm

Motion to adjourn 1st Mike S 2nd Neil

12. Next Meeting: 2/6/18

Respectfully submitted: Michael Sheehan.