

WCCSI Meeting Minutes

11/1/16 @ Willikers Tex-Mex, Shrewsbury Ma

**** Note, All Motions were voted on and accepted unanimously except noted otherwise.**

Called to Order: Jim Olender at 5:10pm

Attendees: Ted Healy, Michael Sheehan, Jim Olender, Michael Lapomardo, Roland Barrett, Marty Helly, Steve VanDyke

1 Reviewed Minutes from the last Board Meeting:

Motion to accept October Minutes as submitted 1st Marty 2nd Mike L

2 Treasurers Report:

*Shelved until the December Meeting

3. Membership Committee:

1. We are currently at 30 members according to the National. Ted and Marty are working to correct an error that shows several members have not renewed, when in fact they have paid receipts.

4. Programs for FY116

1. **November:** Tour of the Shrewsbury Library. Will start at 5pm with a meet and greet including salad and an assorted cold cut platter for sandwiches. The tour will start at 6pm Mike Sheehan is handling food. Marty will handle soft drinks. Roland will create the flyer and distribute with Ted .BOD Members are encourage to send the flyer off to their friends and colleagues as well. Mike Lapomardo is organizing the tour.
2. **December:** Holiday party/ Neil will arrange with Peppercorns and we will attend WCLO's Little Shop of Horrors Show. The price will be broken out as \$30 for the dinner and \$20 for show tickets, in the event that someone would like to do the dinner or show only. The WCCSI Chapter will pick up the cost of appetizers.
3. **January:** Round Table discussion with Peter Caruso. Steve will follow up with additional information.
4. **February:** 2 Choices: A Fire Protection Planning Presentation or A Contractors Complaint Session re: Bids/ Specs
5. **March:** Tom Hopkins: MAAB- Accessibility
6. **April:** A Tour of Nelson Place School
7. **May:** Cranes- Jobsite Safety and an overview of how Crane requirements are calculated. Worc Cnty Crane
8. **June:** Braveheart's Baseball Outing. Ball Park Buffet, including a Box Seat Ticket to the Game.
9. **July:** Golf Outing
10. **August:** off
11. **Sept:** Scavenger Hunt
12. **Oct:** Drones/ Laser As Built

5. Academic Outreach:

1. Steve and Marty will try to organize a meeting with WPI Students to discuss CSI and then offer a hands on presentation of Spec's and Plan's
2. Steve continues to communicate with Fitchburg State and the AIA Rep, Kyle
3. Steve provided a tour for students at Assumption College's new building

6. Newsletter

1. Roland and Mike L continue to review the advertiser list to see if it is up to date and confirming who has paid for their Ad in the Newsletter. Once determined, those companies will be eligible to submit an article that is relevant to their company.
2. We still need a plan to develop member Bio's to publish in the Newsletter
3. All BOD Members must submit an article by 12/1/16, so that we have a backlog of stories for the coming season. (Time New Roman 10 font)

7. Engaging Less Involved Members:

1. We need to continue to keep up the efforts

8. Certificate Procedure

1. Ken will do the certificates and distribute.

9. Other Business

1. Saturday, Nov19th, Steve Louis (CMAIA) has invited WCCSI to the AIA Awards Dinner if anyone would like to attend. Steve Van Dyke will be sending Steve Louis Scavenger Hunt Photo's.

Next Meeting will be : Dec 6th, 2016

Motion to Adjourn by Marty, 2nd by Roland.....Adjourned @ 6:47 pm